



TASK FORCE (VICTORIA)

TERMS OF REFERENCE

Purpose

To advise the Board and CEO on:

- The issues of concern to members within Victoria;
- Strategies and action plan to address / resolve the issues;
- Promotion of a more collaborative and inclusive relationship between the Sport & Club Development Council, members, Board and management;
- Foster an environment of growth and development within Victoria.

Background

The CAMS Board during its meeting on 2 December 2009 considered in detail the issues raised at the Special Meeting of the Sport & Club Development Council (Victoria) held on 30 November 2009. During its meeting, the Board reaffirmed its previous recognition of the sentiments and feelings of the Council and reassured the Council and clubs that the Board is taking these issues very seriously. The Board also recognised the unanimous reaffirmation of the previous resolution of the Council and the number of delegates at the Special meeting.

As a consequence of this consideration and to expedite resolution of these issues, the Board instructed the CEO to establish a representative Task Force to operate within Victoria to explore and address the issues of concern to Victorian Clubs. The Task Force will bring together representatives from Victoria through the subject matter experts that presented papers during the Special Meeting and will be convened by the CEO on behalf of the Board.

Membership

The membership of the Task Force includes the following:

- CEO (Chair)
- Victoria Representatives
 - Graham Steinfort
 - Norman Gowers
 - Simon Miller
 - Darryn Snooks
 - Jim Reark
 - Mike Herihy
- Senior Management Team
 - Michael Smith
 - Sandra Lordanic
 - Tarron Newman
 - Michael Masi
 - Jonathan Cooper
 - Paul Taylor

In the interests of ensuring the Victorian based staff are informed on the issues and progress of the Task Force activities, these staff may attend meetings of the Task Force in an observer capacity.

Methodology

The Task Force will identify and bring together members of management and Victoria (through those that presented papers to the Special meeting) to work together to explore and stock take the current issues causing concern within Victoria, develop strategies and encourage action to resolve the issues and build a more collaborative and inclusive relationship between the Sport & Club Development Council (Victoria), Victorian clubs/members, Board and management.

It will work to encourage ownership of the issues and their resolution through active engagement with stakeholders within Victoria; provide an opportunity for new ideas and outcomes to flow to the wider organisation; and encourage the development of new and effective partnerships within the organisation and sport.

A priority for the Task Force is to develop an action plan to progress resolution of these issues, recognising that these will need to be prioritised to ensure those that can be achieved quickly are addressed whilst those that have a longer horizon will take longer to achieve.

Any issues that arise from the work of the Task Force that have a national implication, will require these issues to be referred to either a regular or extraordinary Sport & Club Development Council Chairs teleconference that the CEO currently convenes or the relevant Commission, prior to any policy and/or management decisions being taken by either the Board or CEO. The first meeting of this Task Force will occur as soon as practicable.

The Task Force will provide regular reports to the Board, Sport & Club Development Council (Victoria) and members/clubs through a single reporting mechanism.

Authority

The Task Force has no delegated authority and is purely consultative / advisory in nature.

Deliverables

Phase 1

- Identification and stock take of issues of concern.
- Analysis and identification of priorities and areas for action.
- Recommendations and proposed strategies for action.

Phase 2

- Ongoing activity and implementation of decisions and strategies of action that do not require a decision of the Board

Phase 3

- Integration of outcomes into a consolidated and shared strategy for development and growth within Victoria